

Administrative - Internal Use Only

14 JUN 1979

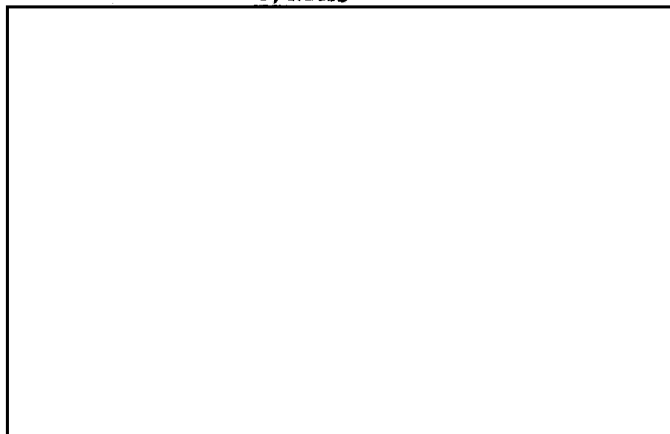
MEMORANDUM FOR: Director, National Foreign Assessment Center

FROM : Harry E. Fitzwater
Director of Personnel

SUBJECT : Consultant Justification for Fiscal Year 1980

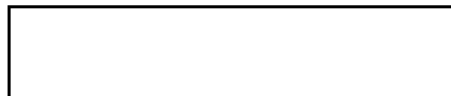
1. The approval of the Director is required for the use of each consultant for FY 80. Your Directorate currently has the following consultants:

O/NFAC



25X1

OPLA



25X1

OSI



25X1

Administrative - Internal Use Only

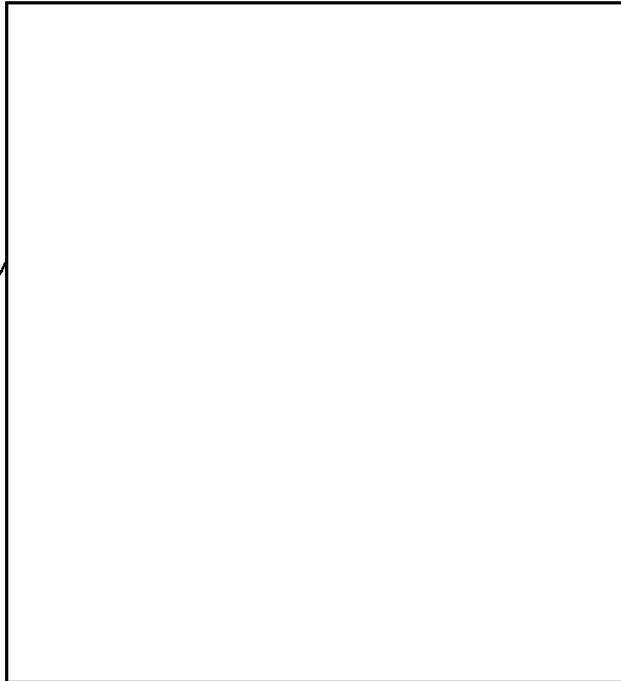
25X1

Approved For Release 2005/08/08 : CIA-RDP86B00985R000100120023-4

Approved For Release 2005/08/08 : CIA-RDP86B00985R000100120023-4

-3-

NIO



25X1

2. Attached are an original and four copies of Justification for Consultant (Form 503) on each of the above individuals. If the consultant is to be continued, please complete blocks 6, 7, 8, 9, and 10. If there has been a change of mailing address for the consultant since June 1978, please indicate the new address in block 8.

3. The Director is particularly interested in the utilization of consultants. Thus, I urge that the duties and justification for retention be fully explained in block 8.

4. If the services of a consultant will not be required for FY 80, complete only blocks 4, 6, and 8. Block 8 should contain the statement: "Consultant will not be continued beyond 30 September 1979." The signature of the responsible official is to be shown in block 8.

5. The completed Forms 503 in an original and four copies are to be forwarded to the Chief, Contract Personnel Division, Office of Personnel by 1 July 1979. One copy of the form will be returned to your Directorate upon completion of the processing.

-4-

6. You are invited to advise this office of any special matter to be included in the renewal letter to be sent to each consultant whose services are approved for FY 80.



Harry E. Fitzwater

Attachments
Forms 503

25X1